

UNIVERSITY OF QUEENSLAND  
Computer Centre

WEEKLY REPORT

Date                      : Week ended 3 September 1970

OPERATIONS

GE-225 system:

Friday	28	August	System available 0900-2400
Monday	31	"	1930 - one and a half hours off-line due to High-speed Printer malfunction
Tuesday	1	September	System available 0900-2400
Wednesday	2	"	"
Thursday	3	"	"

PDP-10 system:

Friday	28	August	System maintenance until 1100 Operations 1100-1400, 1700-2400 Development 1400-1700
Monday	31	"	Central teletype installed Operations 1015-1400, 1700-2400 Development 1400-1700
Tuesday	1	September	Operations 1000-1400, 1700-2400 Development 1400-1700
Wednesday	2	"	"
Thursday	3	"	"

A notice board detailing a Schedule of Operations for the PDP-10 is to be erected in the clients' room as soon as possible. The purpose of this is to outline the availability of the system for the current week. This will give users a guide when planning their runs and result in more efficient use of the system.

WEEKLY REPORT

The Computer Centre has decided to produce a weekly report for the benefit of computer users. This will contain details of operations as well as various items of information pertinent to programming or computer services. The report will be made available in the foyer of the Computer Centre each Friday afternoon (barring public holidays); it is not intended to distribute the report by mail. All programming information published in this weekly report will be consolidated and included in the monthly Bulletin which is available to all computer users on request.

1-10  
1906

MEMORANDUM FOR THE RECORD  
DATE: 1-10-06

TO: THE DIRECTOR  
FROM: [Name]

Reference is made to the report of the [Name] dated [Date] regarding the [Subject].

It is noted that the [Name] has advised that the [Subject] is being handled in accordance with the [Policy].

The [Name] has also advised that the [Subject] is being handled in accordance with the [Policy].

It is recommended that the [Name] be kept advised of the progress of the [Subject].